

HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex

General Non-Remimeo HCO POLICY LETTER OF DECEMBER 31, 1964  
The Auditor

CERTIFICATES

You will note all our certificates bear a place for signature by the "Examining Board" in addition to my signature.

New Classification policy states that an Academy student may be certified at the end of his course but that he is examined for classification before the beginning of his next course.

Therefore the signature on our certificates for "Examining Board" is left blank when the student is merely certified. If the student is classified for any class, the examiner only then signs as the examining board. At the same time the certificate is sealed with a gold seal with Roman Numeral for the Class awarded.

In case the student has a higher certificate but passes only for a lower class, the certificate is signed by the examiner on the highest certificate held. But the stamp and seal is only for the lower classification obtained.

Classification can easily lag behind certification and is the important point on the certificate for pcs to watch for, as an auditor cannot charge fees for the processes of a grade higher than that auditor has been classified for. Thus classification is more important than certification in judging an auditor's skill and finding what processes he can run professionally.

LRH:jw:gmh  
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L. RON HUBBARD